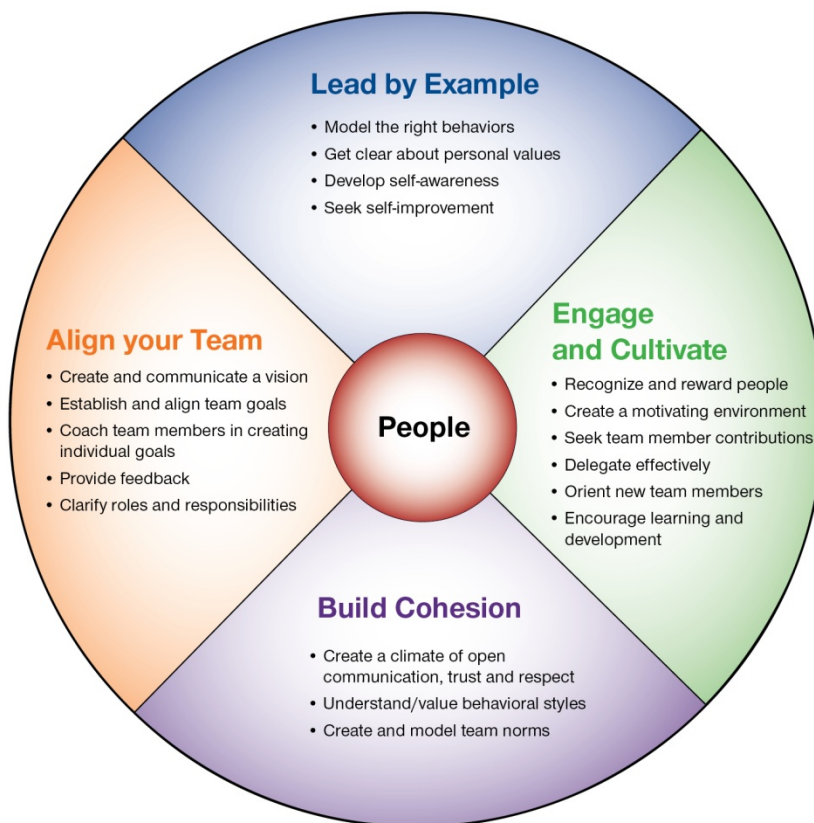


# Align your Team



## Feedback Tracker

How do I track my feedback efforts?

Team Member Name	Date	Description of Positive or Constructive Feedback Provided

### Success tips:

- Make feedback and recognition a daily part of your leadership style and habits.
- Track the frequency of your feedback and recognition efforts with each of your team members.
- Understand the preferences and priorities that are motivating to your individual team members.
- Make it timely for impact.